

Saint Mary's Catholic Primary School



Headteacher

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Dear Parents

I am writing to update you on your recent request to see all GB documents for the last 3 years.

Following my initial reply you wrote again to say that you wanted to see **“all agendas, signed minutes and reports/papers considered at St Mary’s governing body meetings over the last three years”**.

In the last 3 years there have been around 65 Governing Body meetings. At each meeting there is on average 8 documents and so the total number could well be over 520 documents. It is therefore impractical and too resource-intensive for me to prepare the material for release. There is just too much.

I have left copies of the main Governing Board meeting agendas and minutes, these are the final agreed minutes, from May 2015 to September 2018 at the front office for you to collect.

I am the only one working on these requests for you and so please understand that I am having to fit them in around my other duties.

Yours sincerely

F Marsh