



# St. Mary's Catholic Primary School, Isleworth Governing Body Meeting

At a meeting held at the School on  
Monday 24 February 2020 at 11.35am

**Present:** Dr J Park (Chair), Miss E Dawson, Mr S Hogg,  
Mr F Marsh (Headteacher) and Miss M Martin

**In Attendance:** Mr S Cobbold (Deputy Headteacher)

**By teleconference:** Mrs C Giglio – Chair of Admissions Committee

**Clerk:** Mrs I Bowles

## 1. Apologies

Apologies had been received from Mrs M Hooper, Ms A Mason, Ms M O'Donoghue and Mrs C Raffet. Fr N Labo Ratu was absent.

## 2. Declaration of Personal Interests

There were no declarations of personal interest.

## 3. Report from Admissions Committee

The Chair advised Governors that the Admissions Committee had reviewed the Reception Admissions Policy for September 2021 to August 2022. The Committee had agreed the draft policy, which had been sent to the Diocese for their comments on the proposed over-subscription criteria. These were incorporated into the policy which was then sent to the LA for a consultation process.

The LA had requested some technical changes, which were accepted by the Admissions Committee. These changes are detailed in the report that had been circulated to Governors prior to the meeting. The report from the Admissions Committee made a recommendation to the Governing Body for approval of the Policy.

The Headteacher reminded Governors that the requirement for a Certificate of Catholic Practice would no longer be reflected in the over-subscription criteria: the Diocese had agreed that schools could withdraw this as a criterion if it was not helpful – for example, if schools were not over-subscribed. The 2021/22 policy was a simpler document. Governors wanted to encourage children to join the school for a Catholic education, to reach out to families of non-practising Catholics.

As the Policy had to be determined (formally approved) by 28 February 2020, Governors agreed to contact Mrs Giglio, as Chair of the Admissions Committee, and allow her to vote on the adoption of the policy by teleconference.

Governors, including Mrs Giglio, **approved** the determination of the policy.

A copy of the policy would be sent to the LA, and published on the School website, by 15 March 2020.

**ACTION: CLERK, MRS GARDNER**

**4. Dates of future FGB meetings**

Wednesday 18 March 2020

Wednesday 17 June 2020

The meeting closed at 11.45am

**Unfortunately due to the Coronavirus outbreak, the Governing Body meeting scheduled for 18 March 2020 was cancelled. However, Governors conducted business by submitting responses to Agenda items by e-mail. These minutes were therefore agreed as a true and accurate record on 25 March 2020 – they will be signed by the Chair as soon as Governors are able to meet.**