

**Instruction to your Bank to pay a monthly Standing Order to  
WRCDT St Marys Primary School Isleworth**

Please complete parts 1 to 6 to enable your Bank to make payments directly from your account and then sign. Please send this form to School Office who will then forward it to your Bank/Building Society. Please mark the envelope "ST MARYS GOVERNORS FUND"

Please use CAPITAL letters

- 1: My Bank: \_\_\_\_\_
  - 2: My Bank's Postal Address: \_\_\_\_\_
  - 3: Name of Account Holder(s): \_\_\_\_\_
  - 4: Address of Account Holder(s): \_\_\_\_\_
  - 4. Bank Sort Code: \_\_ - \_\_ - \_\_
  - 5. Bank Account Number: \_\_\_\_\_
  - 6: Amount (Figures): £ \_\_\_\_\_ Amount (Words): \_\_\_\_\_
  - 7. Standing Order:  Monthly on/or around the 1st of each month, commencing .....
  - (tick as appropriate)  Annually on/or around the 1st of September, commencing .....
- 

Please pay by banker's standing order, cancelling any previous instructions regarding this payee,

Pay To

Bank: Royal Bank of Scotland  
Sort Code: 16 – 01 - 09  
Account Number: 00277755  
Account Name: WRCDT St Marys Isleworth SBF

Quoting: SMIW \_\_\_\_\_ (Reference to be completed by the Governors)

Until further notice and debit my account accordingly:

I/We hereby authorise you to set-up this standing order payment on my account

Signed:..... Date:.....

Signed:..... Date:.....